

San Pawl il-Bahar Local Council

**Business Plan
for the
Period
2020 - 2024**


Table of Contents

Overview and Summary	<i>Page 3</i>
Statement of Income and Expenditure	<i>Page 4</i>
Statement of Financial Position	<i>Page 5</i>
Cash Budget	<i>Page 6</i>
Detailed Estimates of Income	<i>Page 7</i>
Detailed Estimates of Expenditure	<i>Page 8</i>
Detailed Estimates of Statement of Financial Position	<i>Page 10</i>
Depreciation of Property, Plant and Equipment	<i>Page 11</i>
Depreciation of Property, Plant and Equipment	<i>Page 12</i>
Depreciation of Property, Plant and Equipment	<i>Page 13</i>
Depreciation of Property, Plant and Equipment	<i>Page 14</i>
Depreciation of Property, Plant and Equipment	<i>Page 15</i>

Overview and Summary



Alfred Grima
Mayor



Mariella Strout
Executive Secretary

Statement of Income and Expenditure

DESCRIPTION

A	B	C	D	E	F (A+B+C+D+E)
BUDGET Jan-Dec 2020	BUDGET Jan-Dec 2021	BUDGET Jan-Dec 2022	BUDGET Jan-Dec 2023	BUDGET Jan-Dec 2024	BUDGET Period 2020-2024
€	€	€	€	€	€

Income

Funds received from Central Government (1)	2,031,629	2,049,628	2,096,233	2,126,233	2,096,233	10,399,956
Income raised from Bye-Laws (2)	126,300	114,700	105,700	105,700	105,700	558,100
Income raised from LES (3)	20,000	20,000	20,000	20,000	20,000	100,000
Investment Income (4)	71	72	72	72	72	359
Other Income (5)	5,000	10,000	6,000	6,000	6,000	33,000
TOTAL	2,183,000	2,194,400	2,228,005	2,258,005	2,228,005	11,091,415

Expenditure

Personal Emoluments (6)	280,680	250,948	252,708	254,485	257,952	1,296,773
Operations and Maintenance (7)	1,520,678	1,718,478	1,663,978	1,662,978	1,575,978	8,142,090
Administration (8)	101,198	98,998	98,998	98,998	98,998	497,190
Finance Cost (9)	-	-	-	-	-	-
Other Expenditure (10)	280,444	320,492	349,812	345,683	345,836	1,642,267
TOTAL	2,183,000	2,388,916	2,365,496	2,362,144	2,278,764	11,578,320

Surplus / Deficit

0	(194,516)	(137,491)	(104,139)	(50,759)	(486,905)
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Statement of Financial Position

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2023	2024	2020-2024
	€	€	€	€	€	€
Non-current Assets						
Property, Plant and Equipment (16)	1,691,911	1,600,169	1,602,858	1,395,925	1,225,088	7,515,951
Current Assets						
Inventories (11)	1,227	1,200	1,200	1,200	1,200	6,027
Receivables (12)	900,000	895,026	895,026	895,026	895,026	4,480,104
Cash and Cash Equivalents (13)	275,444	272,670	182,492	335,285	505,362	1,571,253
Total Current Assets	1,176,671	1,168,896	1,078,718	1,231,511	1,401,588	6,057,384
Current Liabilities (14)						
Payables	260,000	260,000	260,000	260,000	260,000	1,300,000
Total Current Liabilities	260,000	260,000	260,000	260,000	260,000	1,300,000
Net Current Assets	916,671	908,896	818,718	971,511	1,141,588	4,757,384
Non-current liabilities (15)	5,000	-	-	-	-	5,000
Net Assets	2,603,582	2,509,066	2,421,575	2,367,436	2,366,677	12,268,335
Reserves						
Retained Funds	2,603,582	2,509,066	2,421,575	2,367,436	2,366,677	12,268,335

Financial Situation Indicator

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2023	2024	2020-2024
	€	€	€	€	€	€
Current Assets	1,176,671	1,168,896	1,078,718	1,231,511	1,401,588	6,057,384
Current Liabilities	260,000	260,000	260,000	260,000	260,000	1,300,000
Working Capital	916,671	908,896	818,718	971,511	1,141,588	4,757,384
Government Allocation	1,853,396	1,853,395	1,900,000	1,900,000	1,900,000	9,406,791
FSI	49 %	49 %	43 %	51 %	60 %	51 %

Cash Budget

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2023	2024	2020-2024
	€	€	€	€	€	€
Cash Inflows						
Government cash inflows	2,031,629	2,049,628	2,096,233	2,126,233	2,096,233	10,399,956
Cash flows from Bye-Laws & L.N fees	126,300	114,700	105,700	105,700	105,700	558,100
Local Enforcement cash flows	20,000	20,000	20,000	20,000	20,000	100,000
Finance cash flows						
Loan Proceeds						-
Investment income	71	72	72	72	72	359
	71	72	72	72	72	359
Capital cash flow						
Proceeds from disposal of assets						-
Cash received from EU funds						-
Cash received from Twinning						-
Cash from Community Services	5,000	10,000	6,000	6,000	6,000	33,000
Other Cash Inflows		316,250	37,500	56,250	75,000	485,000
TOTAL Inflows	2,183,000	2,510,650	2,265,505	2,314,255	2,303,005	11,576,415
Cash Outflows						
Personal Emoluments	280,680	250,948	252,708	254,485	257,952	1,296,773
Operations & Maintenance	1,520,678	1,718,478	1,663,978	1,662,978	1,575,978	8,142,090
Administration	101,198	98,998	98,998	98,998	98,998	497,190
Finance						-
Capital						
Acquisition of property						-
Construction		400,000	300,000	100,000	200,000	1,000,000
Improvements	200,000					200,000
Special programmes	755,000	45,000	40,000	45,000		885,000
	955,000	445,000	340,000	145,000	200,000	2,085,000
Cash outflows re EU projects						-
Cash outflows re Twinning						-
Cash outflows re Community Services						-
	-	-	-	-	-	-
TOTAL Outflows	2,857,556	2,513,424	2,355,684	2,161,461	2,132,928	12,021,053
SURPLUS / (DEFICIT)	(674,556)	(2,774)	(90,179)	152,794	170,077	(444,638)
Brought forward (Bank /Cash Bal.)	950,000	275,444	272,670	182,492	335,285	950,000
Carry forward	275,444	272,670	182,492	335,285	505,362	505,362

Detailed Estimates of Income

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2023	2024	2020-2024
	€	€	€	€	€	€
Income						
1 Funds received form Central Government:						
0001 In terms of section 55 CAP 363	1,853,396	1,853,395	1,900,000	1,900,000	1,900,000	9,406,791
0002-0004 In terms of section 58 CAP 363	6,000	6,000	6,000	6,000	6,000	30,000
0005-0019 Other Income	172,234	190,233	190,233	220,233	190,233	963,166
	2,031,629	2,049,628	2,096,233	2,126,233	2,096,233	10,399,956
2 Bye-Laws & Legal Fees						
0021-0025 Community Services						-
0026-0035 Income from Permits	126,300	114,700	105,700	105,700	105,700	558,100
	126,300	114,700	105,700	105,700	105,700	558,100
3 Local Enforcement Income						
0037 Commission from Regional Committees	20,000	20,000	20,000	20,000	20,000	100,000
0038-0055 Contraventions						-
	20,000	20,000	20,000	20,000	20,000	100,000
4 Investment Income						
0091-0095 Bank interest	71	72	72	72	72	359
0096-0099 Income received from Government Securities						-
	71	72	72	72	72	359
5 General Income						
0056-0065 Sponsorships						-
0066-0069 Documents & Information	2,500					2,500
0070-0075 EU Funds						-
0076-0080 Twinning						-
0081-0089 Insurance Claims						-
0100-0109 Donations						-
0110-0119 Contributions	2,500	10,000	6,000	6,000	6,000	30,500
0120-0129 General Income						-
	5,000	10,000	6,000	6,000	6,000	33,000
Total	2,183,000	2,194,400	2,228,005	2,258,005	2,228,005	11,091,415

Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D	E	F (A+B+C+D+E)
BUDGET Jan-Dec 2020	BUDGET Jan-Dec 2021	BUDGET Jan-Dec 2022	BUDGET Jan-Dec 2023	BUDGET Jan-Dec 2024	BUDGET Period 2020-2024
€	€	€	€	€	€

6 Personal Emoluments

1100 Mayor's Allowance	19,651	19,651	19,651	19,651	19,651	98,256
1200 Employees' Salaries & Wages	185,576	160,000	161,600	163,216	164,848	835,240
1300 Bonuses	17,097	17,097	17,097	17,097	17,097	85,483
1400 Income Supplements	-	-	-	-	-	-
1500 Social Security Contributions	18,156	16,000	16,160	16,322	18,156	84,794
1600 Allowances	32,200	32,200	32,200	32,200	32,200	161,000
1700 Overtime	8,000	6,000	6,000	6,000	6,000	32,000
	280,680	250,948	252,708	254,485	257,952	1,296,773

7 Operations and Maintenance

2100-2149 Public Utilities	12,833	14,433	14,933	14,933	14,933	72,065
2200-2259 Public Materials & Supplies	23,750	28,750	30,750	30,750	30,750	144,750
2300-2399 Repairs & Upkeep	49,000	249,000	199,000	149,000	99,000	745,000
2400-2449 Rent	9,475	9,475	9,475	9,475	9,475	47,375
3010 Street Lighting	45,000	45,000	45,000	45,000	45,000	225,000
3020 Lease of Equipment	3,800	3,800	3,800	3,800	3,800	19,000
3030 Insurance	11,200	11,200	11,200	11,200	11,200	56,000
3035 Bank Charges	500	500	500	500	500	2,500
3038 Penalties	-	-	-	-	-	-
3040 Waste Disposal	230,000	232,000	234,000	235,000	238,000	1,169,000
3041 Refuse Collection	400,000	400,000	400,000	405,000	405,000	2,010,000
3042 Bulky Refuse Collection	80,000	80,000	70,000	70,000	70,000	370,000
3043 Bins on wheels	100,000	75,000	75,000	115,000	75,000	440,000
3045 Bring in sites	-	-	-	-	-	-
3051 Road & Street Cleaning	155,000	158,000	158,000	158,000	158,000	787,000
3052 Cleaning & Maintenance of Non-Urban Areas	24,000	24,000	24,000	25,000	25,000	122,000
3053 Cleaning of Public Conveniences	66,000	66,000	66,000	68,000	68,000	334,000
3055 Cleaning of Council Premises	2,200	2,200	2,200	2,200	2,200	11,000
3060 Cleaning & Maintenance of Parks & Gardens	60,000	60,000	60,000	60,000	60,000	300,000
3061 Cleaning & Maintenance of Soft Areas	-	-	-	-	-	-
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-
3064 Other Contractual Services	83,000	103,000	103,000	103,000	103,000	495,000
3070-3090 Consultation Fees	-	-	-	-	-	-
3100-3139 Contract & Project Management	61,360	61,360	61,360	61,360	61,360	306,800
3300-3379 Hospitality	43,960	33,960	33,960	33,960	33,960	179,800
3380-3389 Community	57,600	57,600	57,600	57,600	57,600	288,000
3600-3694 Local Enforcement Expenses	2,000	2,200	2,200	2,200	2,200	10,800
3700-3799 EU Projects	-	-	-	-	-	-
3800-3899 Twinning	-	-	-	-	-	-
Animal Welfare	-	1,000	2,000	2,000	2,000	7,000
	1,520,678	1,718,478	1,663,978	1,662,978	1,575,978	8,142,090

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2023	2024	2020-2024
€	€	€	€	€	€	
8 Administration & Other Expenditure						
2150-2199 Office Utilities	7,167	7,167	7,167	7,167	7,167	35,835
2260-2299 Office Materials & Supplies						-
2450-2499 Office Rent	20,460	20,460	20,460	20,460	20,460	102,300
2500-2599 National & International Memberships	1,000	1,000	1,000	1,000	1,000	5,000
2600-2699 Office Services	13,000	13,000	13,000	13,000	13,000	65,000
2700-2799 Transport	9,000	10,000	10,000	10,000	10,000	49,000
2800-2899 Travel	12,000	7,000	7,000	7,000	7,000	40,000
2900-2999 Information Services	8,360	8,360	8,360	8,360	8,360	41,800
3050 Office Cleaning						-
3140-3199 Professional Services	28,511	30,511	30,511	30,511	30,511	150,555
3200-3299 Training	1,500	1,500	1,500	1,500	1,500	7,500
3345 Office Hospitality						-
3400-3499 Incidental Expenses	200					200
						-
	101,198	98,998	98,998	98,998	98,998	497,190
9 Finance Costs						
3036 Interest on Bank Loan						-
						-
	-	-	-	-	-	-
10 Other Expenditure						
3500-3599 Loss / (Profit) on Disposal of assets						-
3695 Increase/(Decrease) in allowance for bad debts						-
8000-8099 Depreciation (charge for the year)	280,444	320,492	349,812	345,683	345,836	1,642,267
	280,444	320,492	349,812	345,683	345,836	1,642,267
Total	2,183,000	2,388,916	2,365,496	2,362,144	2,278,764	11,578,320

Detailed Estimates of Statement of Financial Position

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2023	2024	2020-2024
	€	€	€	€	€	€
11 Inventory						
5201-5249 Stationery						-
5250-5299 Consumables	1,227	1,200	1,200	1,200	1,200	6,027
	1,227	1,200	1,200	1,200	1,200	6,027
12 Receivables						
0201-0209 Receivables	600,000	595,026	595,026	595,026	595,026	2,980,104
0210-0219 LES Receivables						-
0220-0229 Receivables from EU						-
0250 Prepayments & Accrued income	300,000	300,000	300,000	300,000	300,000	1,500,000
	900,000	895,026	895,026	895,026	895,026	4,480,104
13 Cash & Equivalents						
5001-5099 Bank & Cash Balances	275,444	272,670	182,492	335,285	505,362	1,571,253
	275,444	272,670	182,492	335,285	505,362	1,571,253
14 Payables						
4000 Payables	180,000	180,000	180,000	180,000	180,000	900,000
4100 Accruals	80,000	80,000	80,000	80,000	80,000	400,000
4150 Deferred Income						-
Short-term Borrowings						-
	260,000	260,000	260,000	260,000	260,000	1,300,000
15 Non Current Liabilities						
4200 Long Term Borrowings	5,000	-	-	-	-	5,000
	5,000	-	-	-	-	5,000

16 Depreciation of Property, Plant and Equipment

Asset	8%	€	Office Equipment	10%	€	Urban Improvements	10%	€	Construction	0%	€	Trees	20%	€	Plant & Machinery	25%	€	Motor Vehicles	10%	€	Special Programmes	0%	€	Assets not yet capitalized	0%	€	Total	
																												€
Cost																												
As at 01 January 2020	48,000		49,000	1,120,000	1,058,301	26,052	71,067	95,171	3,580,336	506,283	6,554,210																	
Additions	-		-	100,000	-	-	-	-	755,000	100,000	955,000																	
Disposals	-		-	-	-	-	-	-	-	-	-																	
As at 31 December 2020	48,000		49,000	1,220,000	1,058,301	26,052	71,067	95,171	4,335,336	606,283	7,509,210																	
Grants/ other reimbursements																												
As at 01 January 2020	-		7,900	40,891	142,270	-	6,363	20,000	1,600,035	205,396	2,002,855																	
Additions	-		-	-	-	-	-	-	-	-	20,000																	
Transfers	-		-	-	-	-	-	-	-	-	-																	
As at 31 December 2020	-		7,900	40,891	142,270	-	6,363	20,000	1,600,035	205,396	2,022,855																	
Accumulated Depreciation																												
As at 01 January 2020	38,000		34,000	1,017,000	770,000	-	63,000	32,000	1,560,000	-	3,514,000																	
Charge for the year	1,488		2,952	20,923	37,619	-	1,172	1,259	215,032	-	280,444																	
Released on disposal	-		-	-	-	-	-	-	-	-	-																	
As at 31 December 2020	39,488		36,952	1,037,923	807,619	-	64,172	33,259	1,775,032	-	3,794,444																	
Budgeted NBV 31 Dec 2019	9,441		6,262	53,511	862,464	26,052	2,334	79,024	370,543	7,856	1,417,487																	
Budgeted NBV 31 Dec 2020	8,512		4,148	141,186	108,412	26,052	532	41,913	960,270	400,887	1,691,911																	

16 Depreciation of Property, Plant and Equipment

Asset	Furn & Fittings		Office Equipment		Urban Improvements		Construction		Trees		Plant & Machinery		Motor Vehicles		Special Programmes		Assets not yet capitalized		Total	
	€	%	€	%	€	%	€	%	€	%	€	%	€	%	€	%	€	%		€
Cost																				
As at 01 January 2021	48,000		49,000		1,220,000		1,058,301		26,052		71,067		95,171		4,335,336		606,283		7,509,210	
Additions						400,000									45,000		100,000		545,000	
Disposals																				
As at 31 December 2021	48,000		49,000		1,220,000		1,458,301		26,052		71,067		95,171		4,380,336		706,283		8,054,210	
Grants/ other reimbursements																				
As at 01 January 2021	-		7,900		40,891		142,270		-		6,363		20,000		1,600,035		205,396		2,022,855	
Additions						203,750									37,500		75,000		316,250	
Transfers																				
As at 31 December 2021	-		7,900		40,891		346,020		-		6,363		20,000		1,637,535		280,396		2,339,105	
Accumulated Depreciation																				
As at 01 January 2021	39,488		36,952		1,037,923		807,619		-		64,172		33,259		1,775,032		-		3,794,444	
Charge for the year	3,600		4,148		37,911		31,228				532		18,793		224,280				320,492	
Released on disposal																				
As at 31 December 2021	43,088		41,100		1,075,834		838,847		-		64,704		52,051		1,999,312		-		4,114,936	
Budgeted NBV 31 Dec 2020	8,512		4,148		141,186		108,412		26,052		532		41,913		960,270		400,887		1,691,911	
Budgeted NBV 31 Dec 2021	4,912		-		103,275		273,434		26,052		-		23,120		743,489		425,887		1,600,169	

16 Depreciation of Property, Plant and Equipment

Asset	Furn & Fittings	Office Equipment	Urban Improvements	Construction	Trees	Plant & Machinery	Motor Vehicles	Special Programmes	Assets not yet capitalized	Total
% of depreciation	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2022	48,000	49,000	1,220,000	1,458,301	26,052	71,067	95,171	4,380,336	706,283	8,054,210
Additions				300,000				40,000	50,000	390,000
Disposals										-
As at 31 December 2022	48,000	49,000	1,220,000	1,758,301	26,052	71,067	95,171	4,420,336	756,283	8,444,210
Grants/ other reimbursements										
As at 01 January 2022	-	7,900	40,891	346,020	-	6,363	20,000	1,637,535	280,396	2,339,105
Additions									37,500	37,500
Transfers										-
As at 31 December 2022	-	7,900	40,891	346,020	-	6,363	20,000	1,637,535	317,896	2,376,605
Accumulated Depreciation										
As at 01 January 2022	43,088	41,100	1,075,834	838,847	-	64,704	52,051	1,999,312	-	4,114,936
Charge for the year	3,600	-	37,911	61,228	-	-	18,793	228,280	-	349,812
Released on disposal										-
As at 31 December 2022	46,688	41,100	1,113,745	900,075	-	64,704	70,844	2,227,592	-	4,464,747
Budgeted NBV 31 Dec 2021	4,912	-	103,275	273,434	26,052	-	23,120	743,489	425,887	1,600,169
Budgeted NBV 31 Dec 2022	1,312	-	65,364	512,206	26,052	-	4,327	555,209	438,387	1,602,858

16 Depreciation of Property, Plant and Equipment

Asset	Furn & Fittings	Office Equipment	Urban Improvements	Construction	Trees	Plant & Machinery	Motor Vehicles	Special Programmes	Assets not yet capitalized	Total
% of depreciation	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2023	48,000	49,000	1,220,000	1,758,301	26,052	71,067	95,171	4,420,336	756,283	8,444,210
Additions			100,000					45,000	50,000	195,000
Disposals										
As at 31 December 2023	48,000	49,000	1,220,000	1,858,301	26,052	71,067	95,171	4,465,336	806,283	8,639,210
Grants/ other reimbursements										
As at 01 January 2023	-	7,900	40,891	346,020	-	6,363	20,000	1,637,535	317,896	2,376,605
Additions								18,750	37,500	56,250
Transfers										
As at 31 December 2023	-	7,900	40,891	346,020	-	6,363	20,000	1,656,285	355,396	2,432,855
Accumulated Depreciation										
As at 01 January 2023	46,688	41,100	1,113,745	900,075	-	64,704	70,844	2,227,592	-	4,464,747
Charge for the year	1,312	-	37,911	71,228			4,327	230,905		345,683
Released on disposal										
As at 31 December 2023	48,000	41,100	1,151,656	971,303	-	64,704	75,171	2,458,497	-	4,810,430
Budgeted NBV 31 Dec 2022	1,312	-	65,364	512,206	26,052	-	4,327	555,209	438,387	1,602,858
Budgeted NBV 31 Dec 2023	-	-	27,453	540,978	26,052	-	-	350,554	450,887	1,395,925

16 Depreciation of Property, Plant and Equipment

Asset	Furn & Fittings	Office Equipment	Urban Improvements	Construction	Trees	Plant & Machinery	Motor Vehicles	Special Programmes	Assets not yet capitalized	Total
% of depreciation	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2024	48,000	49,000	1,220,000	1,858,301	26,052	71,067	95,171	4,465,336	806,283	8,639,210
Additions			200,000						50,000	250,000
Disposals										
As at 31 December 2024	48,000	49,000	1,220,000	2,058,301	26,052	71,067	95,171	4,465,336	856,283	8,889,210
Grants/ other reimbursements										
As at 01 January 2024	-	7,900	40,891	346,020	-	6,363	20,000	1,656,285	355,396	2,432,855
Additions				37,500					37,500	75,000
Transfers										
As at 31 December 2024	-	7,900	40,891	383,520	-	6,363	20,000	1,656,285	392,896	2,507,855
Accumulated Depreciation										
As at 01 January 2024	48,000	41,100	1,151,656	971,303	-	64,704	75,171	2,458,497	-	4,810,430
Charge for the year	-	-	27,453	87,478	-	-	-	230,905	-	345,836
Released on disposal										
As at 31 December 2024	48,000	41,100	1,179,109	1,058,781	-	64,704	75,171	2,689,402	-	5,156,267
Budgeted NBV 31 Dec 2023	-	-	27,453	540,978	26,052	-	-	350,554	450,887	1,395,925
Budgeted NBV 31 Dec 2024	-	-	0	616,000	26,052	-	-	119,649	463,387	1,225,088